



MARQUEE

.....

PARK PLACE H.O.A.

NON-COMPLIANCE REPORTING POLICY

- * **All reports of non-compliance must be in writing and signed;**
- * **Reports of non-compliance from Board members must also be in writing or presented at the regular Board meeting for recordation in the meeting minutes;**
- * **Every effort will be made to keep the name of the reporting homeowner confidential; however the homeowner may be requested to attend a Hearing if the alleged violation is contested;**
- * **The report must include the address of the home in non-compliance, and times and dates of the activity in violation is helpful;**
- * **Committees or Committee Members reporting violations must also submit them in writing as a part of their report; dates and times of said inspections will be needed;**
- * **Management will send an acknowledgement letter to the reporting homeowner advising that a Notice of Non-Compliance has been sent, and advising of the number of days permitted to correct;**
- * **It is the responsibility of the reporting homeowner to contact Management to advise if the non-compliance has not been corrected;**